



Certificate in Healthcare Administration

COLLEGE OF LEADERSHIP AND PROFESSIONAL STUDIES

100% ONLINE

15 CREDIT HOURS



Admission Requirements:

- Application and processing fee
- Transcripts from accredited undergraduate degree
- GPA 3.0, probationary status may be granted
- Resume or CV
- No GRE or GMAT required

Cost:

- Per Credit: \$650
- Per course: \$1,950
- Total Tuition: \$9,750
- Total Tuition + Fees: \$10,800

Timeline: 1 Year

Job Outlook in Texas:

96,900 Jobs

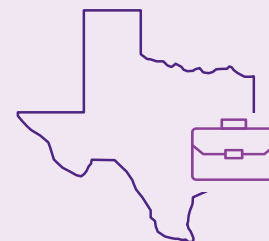
in 2025*

+1.4%

Employment Growth (2025-2026)

\$70,600 *per year*

Median Earnings



*Filtered by the proportion of the national workforce in these occupations with a Graduate Certificate. Source Lightcast 2026.



Required Curriculum:

HCAD 621: Healthcare Policies and Ethics

An overview of policy, regulations, and ethical issues impacting healthcare. Topics include privacy, regulatory compliance, ethical choices in patient care, and healthcare reform. Students will explore healthcare policy and the challenges that arise as the market responds to policy and change.

HCAD 624: Foundations in Health Services Administration & Leadership

An overview of the structure and operation of patient care organizations with a focus on managing cost and quality. Students will learn how to manage relationships among patients, physicians, insurers, employers, and others in the industry.

Electives:

Students choose 3 of the following:

HCAD 601: Self-Reflection in Healthcare Leadership

Assists students in understanding personal leadership styles including personality type and communication style. Exposes students to literature on emotional intelligence and interpersonal neurobiology as it relates to healthcare leadership. Students will reflect upon how their Christian identity may influence the healthcare system to promote social justice, equity, and ethical policy.

HCAD 605: Community & Population Health: Transforming the Healthcare System

Healthcare leaders face an ever-increasing need to address the population health needs of the communities they serve. This course examines reasons and responses driving the whole healthcare industry transformation towards population health management and community well-being. Topics include understanding populations, engaging in new partnerships, system responses, and program measurement.

HCAD 627: Innovation and Trends in Healthcare

Introduces current trends and opportunities throughout the healthcare industry. Topics include the role of information technology, innovative approaches to delivery, and other components that influence patient care.

HCAD 632: Conflict Management in Healthcare Organizations

Examines the underlying sources of conflict in healthcare settings and presents specific theories and techniques of negotiating among and between medical professionals and administration. While collaboration is emphasized, the course also presents tactics for securing essential terms in bargaining and group facilitation skills for building consensus.

HCAD 644: The Healthcare Revenue Cycle and Payment Methodologies

An introduction to healthcare payment methodologies and revenue cycle operations. Students will explore how optimizing the revenue cycle enhances the patient experience and improves financial outcomes. Topics include how policy shapes healthcare payment, introduction to third party payers, history of reimbursement, revenue cycle components and its role in healthcare financing.

HCAD 656: Healthcare Informatics

An introduction to the field of healthcare analytics with emphasis on the application of statistical concepts, procedures, and tools to add value to healthcare leaders in making clinical and management decisions.

HCAD 664: Health Information Systems

This course provides an overview of health information systems with an emphasis on case studies of systems utilized in areas of patient care, clinical decision support, disease, artificial intelligence, demographic surveillance, imaging, simulation, and safety and environmental assessment. Legal and ethical issues are also addressed.

HCAD 681: Issues in Marketing Health Services

Discusses and applies the concepts of healthcare planning and marketing to healthcare delivery, assessment of community needs, and resource planning in both ambulatory and clinical settings. Includes health services planning and trends, demand for and use of health services, research methods, and sources of marketing and planning data.

HCAD 687: Advanced Topics in Healthcare Personnel and Interdisciplinary Team Leadership

Focuses on the essential role of human resources management within healthcare organizations. Serves as a comprehensive foundation for all aspects of human resources planning, development, and administration.

HCAD 691: Healthcare Strategic Management

Addresses strategy formation, content, implementation, and performance in a variety of healthcare contexts including providers, plans, systems, suppliers, pharmaceuticals, and biotechs.