



Withdrawal From Class

Undergraduate and graduate students in residential programs: Students may drop classes without penalty during the add/drop period each term. After that, students paying hourly tuition are financially responsible for the course according to the refund schedule published in the catalog. For students enrolled in block tuition, classes withdrawn from will still count toward the academic year total of 36 credit hours. In addition, a \$10 processing fee will be charged to the student's account for each withdrawal. Students may not withdraw after 80% of the term has passed.

Full-time undergraduate students may not withdraw from BIBL 101, BIBL 103, or any required developmental course.

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Student's Name _____ Student ID No. _____

Course Number and Section _____ Term: 20
(Ex: ENGL 112.01)

Course Title _____ Full Name of Instructor _____

Reason for withdrawing from course

Click all that apply:

I am a NCAA student athlete. ____

I am an international student with a Visa Type ____

I am currently receiving VA benefits. ____

Dropping below full-time status will affect your financial aid, NCAA athletic eligibility, or visa status. If you have questions or concerns, contact the appropriate office before withdrawing from the course.

Semester hours remaining after withdrawal from course listed above (may affect financial aid) _____

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When a financial aid recipient withdraws from a course, the federal government can require some of your student aid, including loans and Pell grants, to be returned. Please note this can create a balance due on your student account that must be repaid immediately. If you receive a refund after withdrawing, be prepared to repay up to that full amount for up to 30 days. Confirming your intent to return to attend your next scheduled class may help you avoid this outcome.
(Acknowledgment required below.)

I intend to remain enrolled and participate in my next scheduled class(es): _____

Student's Signature _____ Date _____

Advisor's Signature _____ Date _____