



# Change of Program Request

Office of the Registrar ACU Box 29141, Abilene, Texas 79699-9141

## TO BE COMPLETED BY STUDENT:

Name \_\_\_\_\_ Student ID No. \_\_\_\_\_

Classification:  Freshman  Sophomore  Junior  Senior  Graduate

**Current Major:** Major/Program \_\_\_\_\_

Second Major/Program (If you have a double major) \_\_\_\_\_

## New Program Requested:

Major/Program \_\_\_\_\_ Concentration (track) \_\_\_\_\_ Degree \_\_\_\_\_

Second Major/Program \_\_\_\_\_ Concentration (track) \_\_\_\_\_ Degree \_\_\_\_\_

Minor \_\_\_\_\_ Second Minor \_\_\_\_\_

Certificate \_\_\_\_\_

NOTE: A double major is not the same as two degrees (e.g., degree = B.A.; majors = English and History).

**Students who wish to complete majors in two different degrees (e.g., B.S. and B.A., etc.) must complete at least 152 credit hours and meet all general education and major requirements for both degrees.**

I plan to receive the following two degrees: Degree \_\_\_\_\_ Major \_\_\_\_\_ (Primary)

Degree \_\_\_\_\_ Major \_\_\_\_\_ (Secondary)

I am an NCAA Athlete: \_\_\_\_\_

**NCAA Athletes:** If you are an NCAA student-athlete, changing your program may affect your NCAA athletic eligibility. You must obtain a signature from Athletic Academic Services before changing your program.

\_\_\_\_\_  
Signature of Athletic Academic Services

## TO BE COMPLETED WITH ADVISOR FOR THE NEW PROGRAM:

After the requested program change is made, the information below applies:

Degree catalog year (Fall) \_\_\_\_\_ Expected date of graduation \_\_\_\_\_

Assigned faculty mentor(s) \_\_\_\_\_

\_\_\_\_\_  
Academic Advisor or Graduate Advisor Signature

\_\_\_\_\_  
Date

I acknowledge that I have received and understood the information regarding the impact of this change on my expected date of graduation.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

The Advisor should answer these questions based on their conversation with the student:

**1. Which of the following best explains the student's desire to change their major:**

- Career choice change
- Dislike of courses within major
- Desire to complete degree early
- Not meeting GPA requirement for major
- Graduate school
- Workload is too much
- Change in track/concentration/emphasis within the same major
- Other: \_\_\_\_\_

**2. Who inspired the major change:**

- The Student
- Mentor
- Parents
- Peers
- Friends
- Faculty
- Advisor
- Other: \_\_\_\_\_

**3. Does the student understand the impact this major change will have on their time to finish their degree and on their financial aid?**

- Yes
- No

**4. Number of hours taken within the major at the time of the change?**

- 0-6 hours within the major
- 7-15 hours within the major
- 16-24 hours within the major
- 25-33 hours within the major
- 34-45 hours within the major
- 46 or more hours within the major

**5. Anything else about the change that should be noted:**