



Center for International Education  
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F-1 International Student  
Reduced Course Load Authorization Form  
**Medical Reasons**

International students in F-1 status may receive permission to reduce their course load for valid medical reasons as recommended by a U.S. licensed medical doctor, a doctor of osteopathy or a licensed clinical psychologist. For compelling medical reasons, a student may take part time hours or be enrolled in no hours for a maximum of 12 months (per program level). *Permission must be renewed each semester.* (See 8 CFR [214.2\(f\)\(6\)\(iii\)\(B\)](#).\* ) This approval must be obtained **prior** to a student reducing their course load. Dropping below a full course of study before approval is received will result in the student being out of status. The Designated School Official is required to report out of status students to the Department of Homeland Security. Please submit this form and a letter (on letterhead) from a licensed U.S. medical doctor, doctor of osteopathy or licensed clinical psychologist. The letter should explain the illness or medical condition and recommend the extent of reduction in coursework.

Student name: \_\_\_\_\_

Today's date: \_\_\_\_\_ Student email: \_\_\_\_\_

Phone #: \_\_\_\_\_ Banner ID#: \_\_\_\_\_

Semester and year for reduced course load: \_\_\_\_\_

Courses to be dropped:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I recommend this student to reduce his/her course load to \_\_\_\_\_ courses for this semester:

\_\_\_\_\_  
Name of Physician (please print) Title

\_\_\_\_\_  
Signature of Physician Date Phone Number

\_\_\_\_\_  
Signature of International Student Advisor (DSO) Date