

Abilene Christian University

Peer Leader Job Description 2024

Position: Peer Leader

- *Responsible to the designated Cornerstone instructor for assisting first-year college students in affirming the commitment to higher education and adjusting to University life.*
- *Responsible to the Peer Leader Director for preparation, training, educational presentations, interactions with students, follow-up and evaluation.*

Qualifications and Competencies

- Student of exceptional Christian character and academic strength
- Must have 45 earned hours at ACU or have been requested by an instructor
- Minimum of one academic year remaining to degree completion at ACU
- **Minimum cumulative GPA 3.0**
- Preference given to experienced student leaders and/or instructor-requested students
- Desire to minister to and educate students in transition

Characteristics

- Positive attitude and work ethic
- Demonstrated faith
- Integrity
- Positive communication skills
- Responsible
- Self-confident
- Positive role model
- Self-motivated
- Takes initiative
- Friendly
- Leadership ability
- Dependable
- Belief in the mission of ACU
- Demonstrated involvement at ACU
- Effective interpersonal and small group communication skills

General Responsibilities

- Complete the application and selection interview process
- Complete the Peer Leader training sessions in the Spring 2024 semester
- Contact with all students in their Cornerstone section in the spring/summer
- Return to campus by August 16, 2024
- Attend training sessions for all Wildcat Week group leaders August 16-19
- Assist with New Student Move-In on August 20
- Serve as the leader of a Mentor Group during Wildcat Week, August 20-24, working with 3-4 Mentor Group Leaders as well
- Attend all Cornerstone class meetings and activities
 - Promote and maintain morale in the Cornerstone class
 - Encourage class attendance and active participation
 - Teach/Lead class discussions as determined by instructor
 - Assist instructor with routine duties and assignments as needed
- Attend Peer Leader Meetings in fall and spring semesters
- Plan/facilitate an activity each month for the students in your Cornerstone section (Fall & Spring semesters)
- Meet regularly with Instructor for class planning
- Assist first-year students by serving in peer mentoring role through the first-year transition period
- Develop and maintain on-going relationships with students in their Cornerstone section
- In Spring 2025 semester – maintain weekly contact with entire group

Benefits

- A \$750 stipend, contingent upon completing these tasks:
 - Spring 2024 training and summer contact and Wildcat Week work
 - Fall 2024 semester work and fall Peer Leader meetings
 - Spring 2025 semester work and spring Peer Leader meetings
- Service learning experience
- Training and experience in education, mentoring, and leadership
- Opportunity to work with new students and other group leaders
- Mentoring opportunity with faculty member